

AI YouTube Publishing Checklist v3

AI Tools Guide Premium Resource

Plan, produce, optimize, publish, and repurpose every YouTube video using a repeatable workflow.

Video Title	_____
Target Audience	_____
Primary Keyword	_____
Publish Date	_____
Channel Goal	_____

① Planning

Done	Task	Notes
☐	Validate the video idea	
☐	Define target audience	
☐	Choose one topic	
☐	Set video goal	

② Research

Done	Task	Notes
☐	Collect reliable sources	
☐	Verify facts	
☐	Find examples	
☐	Save references	

③ Script & Outline

Done	Task	Notes
☐	Create outline	
☐	Write hook	
☐	Draft sections	
☐	Add CTA	

④ Recording

Done	Task	Notes
☐	Prepare setup	

☐	Check audio & lighting	
☐	Record confidently	
☐	Retake unclear parts	

⑤ Editing

Done	Task	Notes
☐	Trim mistakes	
☐	Add captions	
☐	Insert B-roll	
☐	Review pacing	

⑥ Thumbnail & SEO

Done	Task	Notes
☐	Create thumbnail	
☐	Optimize title	
☐	Write description	
☐	Add chapters & keywords	

⑦ Publish & Repurpose

Done	Task	Notes
☐	Publish video	
☐	Create Shorts	
☐	Share on social media	
☐	Track performance	

Creator Reminder

AI helps accelerate repetitive work, but your ideas, storytelling, fact-checking, and final review are what build audience trust.

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